

First-Year Studies Instructor Position Announcement

First Year Studies 101 is a one-credit course. The course is taught with a team approach, which includes a Faculty/Instructor and at least one undergraduate Peer Mentor. Additional teaching support, available to each instructor, is provided by the Student Success Center staff along with various resources available through our Blackboard FYS 101 Supersite and interactive presentations that will be offered during the summer and fall to complement the curriculum of the course.

This fall we are offering the majority of our FYS 101 sections for 50 minutes, twice a week, during the first session, which is the first full seven weeks of the semester (ending Wednesday, October 10). If you are unable to commit to twice per week during first session, we also offer the course for 50 minutes, once per week, for the full semester. You will indicate your teaching preference on the application.

FYS 101 instructors are compensated for their time and effort. The stipend for teaching FYS 101 is \$1500 for each section taught, taxed at the supplemental pay rate (submitted for approval in October for first session or November for full term for scheduled December payment), or transferred to departments.

Because FYS 101 is a critical piece of our retention and persistence to graduation efforts and serves as an anchor for several first-year programs, our approach to FYS 101 concentrates on the transition to college learning and the skills needed to be successful. To ensure consistency in our sections, all FYS 101 instructors must:

1. Attend the FYS Instructor Conference on one of two dates in May or July (to be determined).
2. Use the custom text, *Thriving at UT and Beyond*. All instructors will receive a copy of the text.
3. Prepare your syllabus in accordance with the FYS "common" syllabus and include the required text and assignments (due date: August 8, 2012).
4. If not already certified in using Blackboard, become certified by completing CMS 110; see <http://itc.utk.edu/workshops/> for details.
5. Activate your FYS 101 section in Blackboard, "build" your Blackboard site, and use Blackboard to enhance the management of your course.
6. Consult with your FYS 101 Peer Mentor prior to the start of classes; utilize the Peer Mentor as a resource throughout fall term.
7. Respond to FYI (First Year Intervention) requests for feedback.
8. Participate in the required University of Tennessee instructor evaluations and in the FYS departmental course evaluations.
9. Meet **all scheduled course sessions**. (Including Career Services visit, visit to Hodges Library, etc.)

Required Qualifications –

- Master's degree
- Faculty or exempt staff

Since 1990, the First Year Studies 101 course has had great success in transitioning and engaging new first year students into the University of Tennessee community because of the efforts of skilled and caring educators like you. If you are interested in teaching a section of FYS 101 this fall, please complete the application found at <http://studentsuccess.utk.edu/assistantships/fys101instructors.shtml> no later than February 20, 2012.

Each year it is a challenge to balance the number of instructors we recruit with the number of sections offered. I ask that you understand if I am unable to offer you a section. Finally, if you have questions about teaching FYS 101, please do not hesitate to contact Anton Reece via email, areece@utk.edu, or by phone at 974-6641.