

SSC TUTOR EXPECTATIONS SHEET

The Assistant Director and Staff of the SSC Tutoring Center sincerely hope that you will find your association with us congenial, helpful, and rewarding.

- During **Peak Times**, walk-in students may have to wait before a tutor is available. After signing in, waiting students are welcome to begin studying. At these times, students in a tutoring session will be restricted to 1 hour. Tutors work hard to serve the entire university. Please be considerate of each other's needs and work. See the Assistant Director if you have any questions.
- **Identify your objectives and concerns:** Be as specific as possible about what you want to achieve, how you hope to use the tutoring session, and what you want the session to focus on. Ask questions and listen to suggestions.
- Be sure to **bring all necessary materials** (class notes, assignment guidelines, textbooks, drafts, syllabus, flash drive, calculator, etc.) to the session.
- Tutors work WITH students not for students. The tutor will go over examples of similar problems in order to develop your understanding of concepts. You must be an active participant in your learning experience.
- Tutors will not correct your homework, projects, or take-home exams. They will provide useful comments and suggestions and serve as guides not as professors or editors. This method fosters independent learning.
- **Tutors will not predict what your grade will be on your assignments.** Tutors cannot speak for your professor. Please ask your professor for clarification about your coursework.
- Students can expect their tutors to be punctual, supportive, and professional.
- Students have the right to make the final decision concerning their coursework and to change tutors, if necessary.