

ACADEMIC DISMISSAL APPEAL APPLICATION

OVERVIEW

Academic Dismissal is the end result of a pattern of poor academic performance, after being warned of the necessity of improved performance. In submitting this application, you are requesting an exception to the University's [dismissal policy](#). Therefore, this appeal must be accompanied by a personal statement explaining your academic performance in the past, your plan for future success, as well as why you find it critical to be reinstated immediately rather than wait the required dismissal period.

APPEAL CRITERIA

Circumstances that may warrant an exception to the dismissal policy are listed below. Check any that apply to you.

- A. Personal or family emergency
- B. Unanticipated, serious medical difficulty (documentation required)
- C. Serious psychological difficulty (documentation required)
- D. Issues pertaining to a recently diagnosed disability or other disability-related extenuating circumstances (documentation required)

1. **Personal Statement:** Submit a typed statement (no longer than 3 pages double spaced) addressing the following:

- What extraordinary circumstances (including previous semesters) contributed to your poor academic performance?
- Given your recent struggles, what changes will enable you to succeed upon your return?
- Why do you find it critical to be reinstated to UT right now and request an exception to policy rather than wait the required dismissal period to apply for readmission?

Also, please include the names of those who will be providing supporting documentation (below) for your appeal.

2. **Required Documentation:** Supporting documentation is not optional when submitting a Dismissal Appeal. It is your responsibility to include in your appeal supporting documentation substantiating circumstances mentioned in your appeal statement and verifying your attempts to meet the challenges you have faced. For situations involving physical or mental health or a disability, provide documentation on official letterhead from professionals who have assisted you. This mandatory documentation must be submitted directly to the Student Success Center (not merely a release to our office). Documentation might also include official reports (police reports, obituaries, email strands, etc.) or letter of support/clarification from UT faculty or elsewhere.

Name: _____ Student ID: 000-_____-_____
(Last) (First) (MI)

Phone: (_____) _____ - _____ Desired Major: _____ UT email address: _____@vols.utk.edu

By signing and dating below:

- I acknowledge that all information I have provided is true and correct
- I grant permission for the Appeals Committee to request and review any documents or information on file by sources I have revealed in my appeal or by sources that submit a statement of support
- I understand that furnishing false information to the University with the intent to deceive can result in expulsion from the University or any lesser penalty (see standards of conduct, student's rights and responsibilities as explained in [Hilltopics](#))

This application is not considered complete until all required documentation and required student statement have been received.

Signature

Date

Semester Dismissed:	Appealing reinstatement for:	Application Deadline:
Spring 2017	Summer 2017 Fall 2017	Noon on Tuesday, May 23, 2017 Noon on Thursday, June 29, 2017

Submit all materials by the deadline to:
Student Success Center, 324 Greve Hall
821 Volunteer Blvd, Knoxville, TN 37996
Fax (865) 974-8285 Phone (865) 974-6641
Email: drenalds@utk.edu