



## Academic Dismissal Appeal Form

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### A. Student's Information

First Name: \*  Last Name: \*  Cell Phone: \*   
UTK Student ID: \*  UTK Email: \*

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### B. Academic Dismissal Appeal Information

#### Academic Dismissal Appeal

This appeal form is for students dismissed at the end of Spring 2024 and wanting to return to take classes in Fall 2024.

**Appeal Deadline: Friday, June 21 (11:59pm, eastern time)**

#### Overview:

Academic Dismissal is the end result of a pattern of poor academic performance, after being warned of the necessity of improved performance. In submitting this application, you are requesting an exception to the University's [dismissal policy](#). Therefore, this appeal must be accompanied by a personal statement explaining your academic performance in the past, your plan for future success, as well as why you find it critical to be reinstated immediately rather than wait the required dismissal period. You are also required to submit supporting documentation.

Appeals must be submitted by the deadline listed above. Late appeals will not be accepted or reviewed.

Additional information about dismissal appeals, including key dates and deadlines, can be found on the Academic Success Center's [website](#).

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My declared major is: \*

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### C. Important Things to Consider for Your Appeal

1. We strongly encourage you to meet with an academic advisor prior to submitting this appeal. Since the posting of your most recent grades, have you met with your Academic Advisor to develop an updated academic plan?

- Yes  
 No

Who did you most recently meet with for Academic Advising and when did you meet with them? \*

2. It is important that you know what needs to be done to maintain your financial aid and/or if your financial aid was impacted by your academic dismissal. We recommend you consult with a One Stop counselor before making any decisions about your return to UT.

<https://onestop.utk.edu/>

865-974-1111

If you have been receiving financial aid, have you met with a One Stop counselor since the posting of grades at the end of the term to discuss the impact of those grades upon your future financial aid?

- \*  Yes  
 No  
 Not Applicable

3. What additional services have you used while at UT?

*For example: Vol Study Center, Multicultural Student Life, Student Disability Services, Center for Career Development and Academic Exploration, Academic Success Center, etc.*

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**Please initial below to acknowledge that you have read and understood the conditions above.**

\_\_\_\_\_  
Initials

## Academic Dismissal Appeal Form

First Name: \*  Last Name: \*  UTK Student ID: \*

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### **D. Student's Appeal Information**

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Please select the appeal criteria (circumstances that may warrant an exception to the dismissal policy) listed below. Please check all that apply.

- Personal or family emergency
- Unanticipated, serious physical health difficulty
- Unanticipated, serious mental health difficulty
- Issues pertaining to a recently diagnosed disability or other disability-related extenuating concerns

**Personal Statement:** For the following three questions, the committee will expect in-depth responses that are well organized and grammatically correct. The committee recommends that you write your answers in a word document and paste them into the spaces below. Please address each of the following questions in at least 200 words and no more than 500 words. Provide as much detail as you're comfortable with while also providing enough information for the committee to make an informed decision.

What extraordinary circumstances (including in previous semesters) contributed to your poor academic performance?

\*

If your appeal is granted, what changes in circumstances, behavior, and/or academic strategies will you enact to increase your success next semester?

\*

Why do you find it critical to be reinstated to UT right now and request an exception to policy rather than wait the required dismissal period to apply for readmission?

\*

### **Required Documentation**

Supporting documentation is not optional when submitting a Dismissal Appeal. It is your responsibility to include in your appeal supporting documentation substantiating circumstances mentioned in your appeal statement and verifying your attempts to meet the challenges you have faced.

For situations involving physical or mental health or a disability, provide documentation on official letterhead from professionals who have assisted you. This mandatory documentation must be submitted directly to the Academic Success Center by uploading into this form (not merely a release to our office). Documentation might also include official reports (police reports, obituaries, email strands, etc.) or letter of support/clarification from UT faculty or elsewhere.

### **Upload Supporting Documents:** \*

Additional Documentation

Additional Documentation

Additional Documentation

By signing below:

- I acknowledge that all information I have provided is true and correct.
- I grant permission for the Appeals Committee to request and review any documents or information on file by sources I have revealed in my appeal or by sources that submit a statement of support.
- I understand that furnishing false information to the University with the intent to deceive can result in expulsion from the University or any lesser penalty (see standards of conduct, student's rights and responsibilities as explained in Hilltopics).

**This application is not considered complete until the Committee receives your application, personal statements, and documentation.**

\_\_\_\_\_  
Student Signature:

\_\_\_\_\_  
Date:

Student Signature

\_\_\_\_\_  
Date: \_\_\_\_\_