

# **Finance 492(N) – Off-Campus Study**

University of Tennessee, Knoxville

## **Faculty Contact Information**

TBA

## **Course Description/Information:**

This course entails a professional internship with practicing professionals under the direction of a faculty member. All objectives revolve around the idea that the student should learn about self, the organization (employer), and industry.

## **Prerequisite:**

Finance 301 or 307, with C or better. The student must currently be a Finance major admitted by the Haslam College of Business Undergraduate Programs Office.

## **Course Requirements, Assessments, and Evaluations:**

Students may receive 1-3 credit hours for this course. The student is required to work a minimum of 100 hours per credit hour earned during the current semester in accordance with a learning agreement signed by both the student and employer. In order to receive a grade of “Satisfactory”, the student must also complete all assignments listed below.

The employer will evaluate the student at the end of the internship following a similar process as used for full-time employees. Any additional evaluations are at the discretion of the employer.

## **Required Assignments**

- Journal entries: The student must write at least two paragraphs per week describing what they did and learned on the job. The journal should be submitted electronically to the instructor by the end of the semester.
- Final paper: The student must also submit by the end of the semester a final paper summarizing the internship experience. While there is no “minimum” number of pages, the final paper will contain at least the following sections:
  - A description of the nature of the employer’s business and industry and the role(s) the student performed.
  - A discussion of how the student utilized knowledge/skills acquired in other Finance courses.
  - A summary of progress toward goals and objectives listed on the Learning Agreement document.
  - A summary of the employer’s final evaluation of the student.
  - How the internship has changed and/or reinforced the student’s career goals and trajectory.