

## University Honors Peer Mentor Position Description (January 2024)

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### **Position Summary**

**University Honors Peer Mentors (PMs)** serve as dedicated and encouraging role models, mentors, and resources for students enrolled in *UNHO 101: Honors First-Year Seminar*. As representatives of University Honors, PMs are responsible for attending their assigned section of UNHO 101 each week, providing academic support to their UH students, and leading 1-on-1 and group meetings with their students. PMs are eligible to receive a \$500 stipend at the end of the Fall 2024 semester when all requirements and responsibilities are fulfilled.

PMs are required to complete a training course this spring, prior to serving as PMs in their assigned section of UNHO 101 in the fall semester. The spring training course will begin the week of March 18 and conclude the week of May 6. The class meeting day and time will be determined after PMs have been selected.

### **Qualifications**

- Priority given to current and past University Honors students
- All majors eligible
- Minimum one semester completed at UT prior to semester of PM application
- Commit to being a mentor for the full 2024-2025 (fall-spring) academic year
- Good academic and disciplinary standing with UT and University Honors
- Minimum cumulative GPA of 3.5
- Passionate about helping students acclimate to campus socially and academically
- Knowledgeable about University Honors and campus resources
- Excellent organizational, oral, and written communication skills

### **Expectations & Responsibilities**

- PMs will be embedded into a section of UNHO 101 and co-facilitate weekly class sessions
- Identify and learn campus resources and share with students
- Attend weekly PM training class and meetings to receive ongoing training and discuss UH and campus affairs
- Bring positive attitude into classroom and in interactions with students
- Support the growth of other mentors as well as the transition of new UH students
- Conduct 1-on-1 and group mentoring meetings, inside and outside of the classroom
- Assist with UH events as needed (e.g., outreach events, student panels, orientation)
- Build community within the PM cohort and in University Honors
- Promote and demonstrate respect and inclusivity for all students
- Demonstrate positive school spirit



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### Time Commitment

#### *Spring 2024*

**Weekly Training** | Week of March 18 – Week of May 6

#### *Fall 2024*

**Bi-weekly Training** | Week of August 19 – Week of November 18

**Weekly UNHO 101 Seminar Co-Facilitation** | August – November

### Application & Interview Process

- PM application goes live on **January 22, 2024**, and can be found on the UH website
- Application deadline is **11:59pm February 7, 2024**
- Following the deadline, students who are invited to continue in the selection process will be notified via email to sign up for the interview process; interviews will be conducted the week of **February 12, 2024**
- Selected PMs will be notified by **March 1, 2024**