

Entering Undergraduate Research Mentoring into Symplectic Elements

1. Log in at Elements.utk.edu
2. From the Home Screen, choose “+add” under Teaching Activities (Figure 1)
3. Select “student research (Student Supervision)” from the right side column (Figure 2)
4. Enter the requested information, including Student NetID. (The Student NetID allows us to track that specific student and can be found on the front half of the student’s campus email address.) (Figure 3)

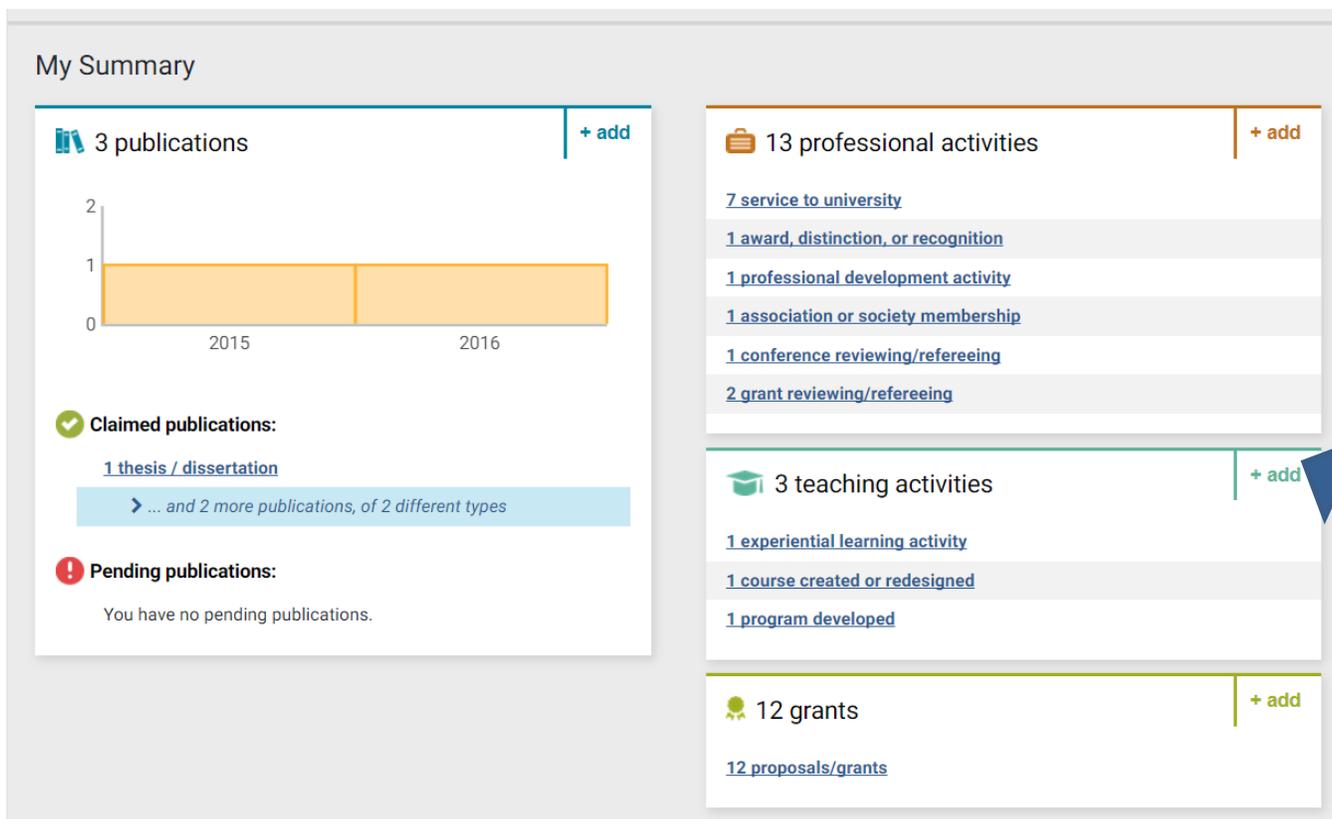


Figure 1

Call the Office of Undergraduate Research at 974-8560 if you have any questions.

Add a new... ✕

course taught	academic advising
experiential learning activity	graduate student placement after graduation
doctoral dissertation or capstone committee (Student Supervision)	master's thesis committee (Student Supervision)
undergraduate honors thesis (Student Supervision)	student research (Student Supervision)
internship or fieldwork (Student Supervision)	teaching activity (Student Supervision)
other activity (Student Supervision)	workshop attended (Faculty Development)
certification earned (Faculty Development)	program or course completed (Faculty Development)
conference attended (Faculty Development)	other activity (Faculty Development)
teaching or advising award	teaching grant
course created or redesigned	program developed
guest lecture	non-UTK course taught

Other Teaching Activities



Figure 2

Add student research (Student Supervision)

Essential Information

Student Level: [None] Undergraduate Graduate Postdoc

*** Student name:**

Student NetID: 20 characters left

*** Project title:**

*** Date Started:**

*** Date Ended:**

Ongoing:

?

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Figure 3