

Felix First-Year

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EDUCATION

University of Tennessee, Knoxville

Bachelor of Science in Family and Consumer Sciences

Major: Consumer Economics, **Minor:** Food Science

Knoxville, TN

May 20XX

Farragut High School

High School Diploma

Summa Cum Laude

Farragut, TN

May 20XX

GPA: 3.95/4.00

WORK EXPERIENCE

University of Tennessee Dining Services, *Dining Room Attendant* | Knoxville, TN

August 20XX – Present

- Maintain a clean, safe, and welcoming environment in a high-traffic campus dining facility serving 1,000+ patrons daily
- Provide customer service by assisting students and staff and addressing questions and concerns
- Complete Student Manager Training Program within the first month, demonstrating initiative and reliability

Chick-fil-A, *Team Member* | Farragut, TN

Summers 20XX – 20XX (Seasonal)

- Assisted up to 100 customers per shift, ensuring accurate orders and positive customer experiences
- Promoted new menu items, supporting sales and customer engagement
- Resolved customer concerns using clear and professional communication
- Collaborated with team members to fulfill orders efficiently in a fast-paced environment
- Prepared food in accordance with company quality and safety standards

CAMPUS AND COMMUNITY INVOLVEMENT

Tennessee Crew (Club Rowing Team), *Rower* | Knoxville, TN

August 20XX - Present

- Selected through a competitive tryout process after completing an intensive training period
- Commit 10–15 hours per week to training while balancing a full academic course load
- Compete in regional regattas, contributing to team performance and race preparation

Finance Club, *Member*, Knoxville, TN

August 20XX - Present

- Participate in meetings and networking events to learn about careers in finance and business
- Engage with employers and alumni through guest speaker sessions and professional development events

Center for Career Development, *Peer Career Advisor* | Knoxville, TN

January 20XX - Present

- Provide peer-to-peer career support by assisting students with resumes, cover letters, LinkedIn, and job search strategies during drop-in hours
- Conduct mock interviews and deliver feedback to help students improve communication and interview performance
- Educate students on career resources, including Handshake, and refer them to appropriate support services
- Present to student groups and support outreach initiatives to promote career development resources across campus

Habitat for Humanity, *Volunteer* | Quito, Ecuador

June 2020 - July 2020

- Participated in a 6-week international service project supporting community development initiatives
- Assisted in the construction of housing for families, contributing to the completion of 9 homes
- Engaged with local community members while adapting to a new cultural environment and strengthening Spanish communication skills

SKILLS

Technical: Microsoft Excel, PowerPoint, Canva, Google Workspace

Language: Spanish (Intermediate)