

The logo for Math Camp, featuring the words "MATH CAMP" in white, bold, sans-serif capital letters. The text is set against a background of two overlapping horizontal bars: a top bar in a darker orange and a bottom bar in a lighter orange.

MATH CAMP COUNSELOR

Job Description and Expectations

Math Camp is a non-credit, invitation-only, intensive three-week summer program designed to improve incoming freshmen's math skills so that they can succeed in their first required math course. Students also will receive career and major counseling, along with introductions to a variety of UT support systems.

Math Camp Counselors will work directly with participants to help guide, counsel, and assist them during the 3-week experience. Counselors lead social and cultural activities (including daytime, evening, and weekend programs), provide students with insights into the culture at UT, and provide a network of contacts to ensure that participants feel connected to campus.

Math Camp counselors are chosen based on a variety of factors including a strong academic record, leadership experience, maturity, responsibility, cultural competence, and knowledge of the University of Tennessee. Math Camp counselors are provided with room, meal plan, and a \$1000 stipend for the duration of the program.

Basic Eligibility Requirements:

- Must have submitted a complete applicant file (Math Camp Counselor Application and 2 completed reference forms).
- Must have 30 earned hours and achieved sophomore status at time of Math Camp.
- 2.5 cumulative GPA at the time of application (at the University of Tennessee)
- Be in good academic and social standing with the university
- Must have previous leadership and supervisory/mentor experience. Preference will be given to those with experience as an Admissions Recruiter or Resident Assistant.
- Cannot be enrolled in academic courses during the 2nd summer session (including online classes).
- Cannot hold any other full or part-time employment while serving as a Math Camp counselor. This also includes internships, volunteering, co-ops, etc.
- Must be available for mandatory Counselor Training on **July 18-19, 2019**.
- Must be available **July 18, 2019-August 9, 2019**

Primary Responsibilities of the position:

- Monitor daily tutoring for Math Camp participants.
- Monitor class attendance and assist the Math Camp administrators as needed.
- Accompany Math Camp participants on field trips and other planned activities. These activities may occur during the day, evening, and on weekends.
- Facilitate and encourage Math Camp participant event attendance
- Plan and publicize weekend events/activities that promote social, cultural, and educational growth.
- Conduct periodic small group meetings with Math Camp participants as determined by Math Camp administration.
- Other duties as assigned by Math Camp administration.
- Attend all staff training activities and meetings.
- Live and sleep in the residence hall each night through the duration of the camp.

Math Camp Contacts:

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