

# Dismissal Appeal Application

## Appeal Deadlines:

For Summer 2021: Thursday, May 19th at noon

For Fall 2021: Wednesday, July 7th at noon

## Overview:

Academic Dismissal is the end result of a pattern of poor academic performance, after being warned of the necessity of improved performance. In submitting this application, you are requesting an exception to the University's dismissal policy. Therefore, this appeal must be accompanied by a personal statement explaining your academic performance in the past, your plan for future success, as well as why you find it critical to be reinstated immediately rather than wait the required dismissal period.

Appeals must be submitted by the deadline listed above. Late appeals will not be reviewed.

Additional information about dismissal appeals, including key dates and deadlines, can be found on the Academic Success Center's [website](#) .

### \* I am appealing to return in:

Summer 2021

Fall 2021

Contact Information (Please provide your name as it appears in UT records and your UTK e-mail address.)

\* First Name

\* Last Name

\* Phone

\* UTK Email Address

\* **Student ID Number**

*Example: 000123456*

\* **Desired Major**

*If your appeal is granted, what major are you hoping to be when you return?*

\* Please select the appeal criteria (circumstances that may warrant an exception to the dismissal policy) listed below. Please check all that apply.

- Personal or family emergency (documentation required)
- Unanticipated, serious physical health difficulty (documentation required)
- Unanticipated, serious mental health difficulty (documentation required)
- Issues pertaining to a recently diagnosed disability or other disability-related extenuating concerns (documentation required)

\* We strongly encourage you to meet with an academic advisor prior to submitting this appeal. Since the posting of your most recent grades, have you met with your Academic Advisor to develop an updated academic plan?

- Yes
- No

Who did you most recently meet with for Academic Advising and when did you meet with them?

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We recommend you consult with a One Stop counselor before making any decisions about your return to UT.

<https://onestop.utk.edu/>  
865-974-1111

**\* If you have been receiving financial aid, have you met with a One Stop counselor since the posting of grades at the end of the term to discuss the impact of those grades upon your future financial aid?**

- Yes
- No
- Not Applicable

**What additional services have you used while at UT?**

*For example: Tutoring, Multicultural Student Life, Student Disability Services, Center for Career Development and Academic Exploration, Academic Success Center, etc.*

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**\* Are you submitting a Grade Mode Change Request for grades earned in the Spring 2021 semester?**

Important Reminder: Even if granted, a Grade Mode Change Request will not reverse your academic dismissal. Students who have been dismissed and are seeking to return for Summer or Fall 2021, must still submit a completed dismissal appeal for review.

- Yes
- No

**Please list all of the classes for which you are submitting the Grade Change Modality Appeal and the grade you earned in that class.**

*Please list the grade you earned at the end of the Spring 2021 semester (ex. A-F, NC).*

	Class Name and Number (ex. ENGL 101)	Spring 2021 Grade Earned
Class 1		
Class 2		
Class 3		
Class 4		
Class 5		

## **Personal Statement**

For the following three questions, the committee will expect in-depth responses that are well organized and grammatically correct. The committee recommends that you write your answers in a word document and paste them into the spaces below. Please address each of the following questions in at least 200 words. Provide as much detail as you're comfortable with while also providing enough information for the committee to make an informed decision.

**\* What extraordinary circumstances (including previous semesters) contributed to your poor academic performance?**

**\* If your appeal is granted, what changes in circumstances, behavior, and/or academic strategies will you enact to increase your success this fall?**

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**\* Why do you find it critical to be reinstated to UT right now and request an exception to policy rather than wait the required dismissal period to apply for readmission?**

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## **Required Documentation**

Supporting documentation is not optional when submitting a Dismissal Appeal. It is your responsibility to include in your appeal supporting documentation substantiating circumstances mentioned in your appeal statement and verifying your attempts to meet the challenges you have faced.

For situations involving physical or mental health or a disability, provide documentation on official letterhead from professionals who have assisted you. This mandatory documentation must be submitted directly to the Academic Success Center by uploading into this form (not merely a release to our office). Documentation might also include official reports (police reports, obituaries, email strands, etc.) or letter of support/clarification from UT faculty or elsewhere.

\* You must upload at least one piece of supporting documentation. Please save your file(s) in the following format: NetID\_Document Title (smith123\_Doctor Letter).

Drag your file here

Or, If you prefer

[Browse](#)

Please upload any additional supporting documentation here. Please save your file(s) in the following format: NetID\_Document Title (smith123\_Doctor Letter).

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[Browse](#)

## Student Agreements

\* I acknowledge that all information I have provided is true and correct.

*Please type your initials below, if you agree.*

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\* I grant permission for the Appeals Committee to request and review any documents or information on file by sources I have revealed in my appeal or by sources that submit a statement of support.

*Please type your initials below, if you agree.*

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\* I understand that furnishing false information to the University with the intent to deceive can result in expulsion from the University or any lesser penalty (see standards of conduct, student's rights and responsibilities as explained in Hilltopics).

*Please type your initials below, if you agree.*

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